

Regulation 5 – Classification Plan

5.157 Accelerated in-position promotion

Employees in one of the non-represented series of classes and District Council 47 represented classes listed in this regulation may receive an in-position promotion to the next higher level class in the series up to six months before the employee meets the minimum experience requirements under the following conditions.

- A. The employee must possess a preferred graduate degree or current preferred professional license, registration or certification that is related to the work of the class and that is defined in the class specification.
- B. The employee must have an overall performance report of Superior or better on the performance report of record as of the date the employee is eligible for the promotion. Other sections of this regulation notwithstanding, an employee who has no performance report on file is not eligible for an accelerated in-position promotion.
- C. The accelerated in-position promotion may be initiated solely at the discretion of the appointing authority.
- D. The accelerated in-position promotion will be effective on the date entered into the City's Human Resources Information System, but can be effective no sooner than six months prior to the date that the employee would have been eligible for a standard in-position promotion.
- E. An employee may receive only one accelerated in-position promotion while progressing through all of the levels within a series of classes.
- F. All other requirements and conditions of Regulation 5.15 must be met.