



CITY OF PHILADELPHIA

Parks & Recreation

Kathryn Ott Lovell
Commissioner

One Parkway
1515 Arch Street, 10th Floor
Philadelphia, PA 19102-1587
Phone: 215.683.3600

February 26, 2021

James Leonard
Records Commissioner
City Hall, Room 158
Philadelphia, PA 19107

Re: Parks and Recreation Regulations – Camping and Tents

Dear Commissioner Leonard,

This letter is my formal request that the Records Department file the attached proposed amendments to the Department of Parks and Recreation's regulations regarding camping and tents. I also ask that the Records Department issue the required public notices under Home Rule Charter Section 8-407 and Philadelphia Code Section 21-1703. Lawrence Copeland, Senior Attorney in the Law Department, approved the proposed amendments as to form, and I have attached his approval memo, too.

Please have a Records Department official send a memorandum to me to confirm the notices have been published and the date of publication, and a follow-up memorandum at the end of the notice period stating whether anyone filed comments about the proposed regulations. Please have copies of those memos sent via e-mail to Sudha Suryadevara, Parks and Recreation, and to Lawrence Copeland, Law Department.

Thank you for your assistance.

Sincerely,

A handwritten signature in cursive script, appearing to read "K. Ott Lovell".

Kathryn Ott Lovell, Commissioner
Department of Parks and Recreation

Attachments (2)

cc: Sudha Suryadevara, Department of Parks and Recreation
Sudha.suryadevara@phila.gov

Lawrence K. Copeland, Senior Attorney
Lawrence.copeland@phila.gov