



City of Philadelphia

LAW DEPARTMENT  
Water Division  
1101 Market Street  
5<sup>th</sup> Floor  
Philadelphia, PA 19107

## MEMORANDUM

**TO:** Brian Abernathy, Managing Director  
James P. Leonard, Commissioner of Records

**FROM:** Ji Y. Jun, Senior Attorney

A handwritten signature in black ink, appearing to read 'Ji Y. Jun', with a long horizontal flourish extending to the right.

**DATE:** March 20, 2020

**SUBJECT: PHILADELPHIA WATER DEPARTMENT EMERGENCY  
REGULATIONS ADDRESSING REVIEW OF PERMIT  
APPLICATION MATERIALS AND OTHER DOCUMENTS DURING  
THE COVID-19 EVENT**

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I have reviewed the attached proposed PHILADELPHIA WATER DEPARTMENT EMERGENCY REGULATIONS ADDRESSING REVIEW OF PERMIT APPLICATION MATERIALS AND OTHER DOCUMENTS DURING THE COVID-19 EVENT (Emergency Regulation) and find the proposed Emergency Regulation to be legal and in proper form. The Emergency Regulation is being promulgated by the Water Department and is effective immediately as a temporary regulation while the remaining procedures and formalities of Section 8-407 of the Philadelphia Home Rule Charter are followed, consistent with Mayor Kenney's March 11, 2020 Declaration of Extraordinary Circumstance: Suspending the Formal Regulatory Process for Regulations Concerning a Novel Coronavirus.

**Cc:** Randy E. Hayman, Water Commissioner  
Scott Schwarz, Divisional Deputy City Solicitor