

PHILADELPHIA DEPARTMENT OF LICENSES AND INSPECTIONS

REGULATIONS CONCERNING DETERMINATION OF PERMIT FILING DATE

The following regulations are hereby adopted under Chapter 4-A-302 of The Philadelphia Code.

TITLE 4. PHILADELPHIA BUILDING CONSTRUCTION AND OCCUPANCY CODE

SUB-CODE A PHILADELPHIA ADMINISTRATIVE CODE

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CHAPTER 3
PERMITS

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Current Code Language:

SECTION A-302 PERMITS

A-302.1 Action on application: The Department shall examine or cause to be examined all applications for permits and amendments thereto. If the application or the construction documents do not conform to the requirements of all pertinent laws, the code official shall reject such application in writing, stating the reasons therefor. If the code official is satisfied that the proposed work conforms to the requirements of this code and the technical codes and all laws and ordinances applicable thereto, the code official shall issue a permit therefor as soon as practicable upon payment of requisite fees.

A-302.1.1 Time limits for permit application consideration. The code official shall grant or deny a complete permit application in whole or in part or request further information, within the following number of business days after the filing date:

1. for commercial construction, 20 days, to the extent capacity permits, but in no event more than 30 days.
2. for residential construction, 15 days.
3. for affordable housing projects, as defined by the Department of Licenses and Inspections, 10 days, to the extent capacity permits.
4. for accelerated review provided under Section A-901.10, 5 days

Regulation:

A-302.1.1 (R)

- (1) The filing date that triggers the start of review periods under A-302.2.1 is the latter of the date that a complete permit application is submitted to the Department or the date the filing fee required by A-901.7 is paid.

- (2) An application shall be considered complete if has been accepted for review and identified by the Department as in the review stage or, if any revisions that are necessary to accept for review are limited to the contents of the application identified in Section A-301.5, at the time such application was submitted.
- (3) If, after application rejection, corrections are provided within 5 business days that allow the application to be accepted for review, the date of the initial submission of the application shall be deemed the filing date. If such corrections are not provided within 5 business days, the date that the application was resubmitted and accepted for review is the filing date.