



## CITY OF PHILADELPHIA

LAW DEPARTMENT  
ONE PARKWAY BUILDING  
1515 ARCH STREET  
PHILADELPHIA, PA 19102

**Diana P. Cortes**  
City Solicitor

### MEMORANDUM

**TO:** James Leonard, Commissioner  
Department of Records

**FROM:** Mary Josephine Markle, Divisional Deputy City Solicitor  
Law Department

**DATE:** 7/12/2022

**SUBJECT:** Department of Records Regulation No. 2 - A Regulation Prescribing a Form of Notary Affidavit, in Recordable Form, Pertaining to a Fraudulently Notarized Recorded Deed or Other Recorded Document

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I have reviewed the enclosed regulation No. 2 “A Regulation Prescribing a Form of Notary Affidavit, in Recordable Form, Pertaining to a Fraudulently Notarized Recorded Deed or Other Recorded Document” and find the regulation to be legal and in proper form.

In accordance with Section 8-407(a) of The Philadelphia Home Rule Charter, you may make this regulation available for public inspection.

*s/Mary Josephine Markle*  
Mary Josephine Markle  
Divisional Deputy City Solicitor