

Civil Service Regulation- 9 - Examinations to be amended as follows:

9.05 - QUALIFYING TESTS

9.055 – TYPING TEST PASSING GRADE MAY BE APPLIED TO OTHER EXAMINATIONS.

During the ~~two-year~~two-year period from the date that a candidate has passed the qualifying typing test for a Civil Service examination, the candidate's qualifying typing test passing grade on a single examination may be applied to any other examination requiring an equivalent qualifying typing test. The candidate will be considered verified in the typing skills tested for the duration of any eligible list to which the initial passing grade has been applied. The candidate must pass all other parts of an examination before the passing grade for the typing test may be applied.

Applicants must provide documentation, such as notice of results or the examination number, that they passed the equivalent qualifying typing test for an examination within the two-year period. Applicants who do not provide this documentation will be tested when they apply to any examination that requires a qualifying typing test.

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DEPARTMENT OF REVENUE
2018 MAR -9 PM 11: 19

Civil Service Regulation 14 PROBATIONARY PERIOD to be amended as follows:

14.01 - APPOINTMENTS FROM ELIGIBLE LISTS. All persons appointed from open competitive, promotional or preferred eligible lists shall be subject to a probationary period of six (6) months, except as may be otherwise provided in the Regulations. The period of probation is expressly understood to be part of the entrance or promotional examination or reinstatement and that the status of the appointee or reinstated employee as a permanent employee is not approved until successfully completing his/her period of probation.

14.011 - Appointments from Eligible Lists for the specific uniform classes of

14.011-1 Appointments from Eligible Lists for Firefighter, Fire Service Paramedic and Emergency Medical Technician. All persons appointed from open competitive, promotional or preferred eligible lists for the following classes shall be subjected to a probationary period of greater than six (6) months.

Employees appointed into the classes of Firefighter (6B01) and Fire Service Paramedic (6B22) after November 1, 2000, shall be subject to a probationary period of twelve (12) months.

Employees appointed into the class of Emergency Medical Technician (6B24) after November 16, 2015, shall be subject to a probationary period of twelve (12) months.

The period of probation is expressly understood to be part of the entrance or promotional examination or reinstatement and that the status of the appointee or reinstated employee as a permanent employee is not approved until successfully completing his/her period of probation.

14.011-2 APPOINTMENTS TO POLICE OFFICER 1. All persons appointed to the class of Police Officer 1 (6A02) after November 2, 2000, shall be subject to probationary period of twelve (12) months.

The period of probation is expressly understood to be part of the entrance or promotional examination or reinstatement and that the status of the appointee or reinstated employee as a permanent employee is not approved until successfully completing his/her period of probation.

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DEPARTMENT OF
2014 MAR -9 AM 11:11

21. SICK LEAVE to be amended as follows:

21.01 - DEFINITIONS.

21.011 - AUTHORIZED SICK LEAVE includes, with the approval of the appointing authority, the absence from duty with pay of an employee because of his/her illness or non-service-connected injury, his appointments with doctors or other recognized practitioners in the treatment of such illness or injury to the extent of time required to complete such appointments, or his exposure to contagious disease.

21.011-1 - Family Sick Leave for Employees in Classes Represented by District Council 47 and Non-Represented Employees in the Executive and Professional Category. Employees in classes represented by District Council 47 and Non-Represented employees in the Executive and Professional category shall be permitted to use up to five days of accrued sick leave each calendar year for the care of dependent relatives who live in the employee's home and who are sick or disabled.

21.011-2 - Family Sick Leave for Employees in Classes Represented by District Council 33. Employees in classes represented by District Council 33 shall be permitted to use up to five days of accrued sick leave each calendar year for the care of dependent relatives who live in the employee's home and who are sick or disabled. Use of sick days shall be in accordance with the Citywide sick leave policy. Employees may be required to provide proof of the relationship of such dependent relatives in the household.

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DEPARTMENT OF
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Civil Service Regulation 30 – Residency Requirement to be amended as follows:

30.09 RESIDENCY REQUIREMENT FOR UNIFORMED AND INVESTIGATORY EMPLOYEES OF THE POLICE DEPARTMENT AND DISTRICT ATTORNEY'S OFFICE. Effective July 1, 2010, uniformed and investigatory employees of the Police Department and District Attorney's Office who are eligible for or currently enrolled in DROP are not required to live in the City.

30.09-1—— Effective July 1, 2012, uniformed and investigatory employees of the Police Department and District Attorney's Office who have five (5) or more years of service in a class represented by the Fraternal Order of Police are not required to live in the City.

All employees are required to live in the Commonwealth of Pennsylvania.

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2018 MAR -9 PM 11:20

DEPARTMENT OF RECORDS

REGULATION NUMBER	REGULATION	ACTION	EXPLANATION
9.055	TYPING TEST PASSING GRADE MAY BE APPLIED TO OTHER EXAMINATIONS.	Establishment	This regulation is being established to allow for a candidate's passing grade on a qualifying typing test on a single Civil Service examination to be applied to any other Civil Service examination requiring an equivalent typing test for a period of two years from the test date. The candidate will be considered verified in the typing skills tested for the duration of any eligible list to which the initial passing grade has been applied. The candidate must pass all other parts of an examination before the passing grade for the typing test may be applied. In addition, applicants must provide documentation, such as notice of results or the examination number, that they passed the equivalent qualifying typing test for an examination within the two-year period. Applicants who do not provide this documentation will be tested when they apply to any examination that requires a qualifying typing test. These changes are being made to increase the efficiency of the testing process and alleviate the burden on candidates who apply to multiple Civil Service examinations that require typing tests as a qualifying part of the examination.
14.01	APPOINTMENTS FROM ELIGIBLE LISTS	Revision	Subsection 14.011 is being revised to renumber the existing regulation to 14.011-1 and 14.011-2 is being established to codify the contract language for the Fraternal Order of Police whereby eligible persons appointed to the class of Police Officer 1 after November 2, 2000 shall be subject to a probationary period of twelve (12) months.
21.011	AUTHORIZED SICK LEAVE	Revision	Subsection 21.011-2 is being established under Regulation 21.011 for Authorized Sick Leave. Subsection 21.011-2 includes Family Sick Leave for Employees in Classes Represented by District Council 33. The regulation states that employees in classes represented by District Council 33 shall be permitted to use up to five days of accrued sick leave each calendar year for the care of dependent relatives who live in the employee's home and who are sick or disabled. Use of sick days shall be in accordance with the Citywide sick leave policy and employees may be required to provide proof of the relationship of such dependent relatives in the household. These changes are being made to codify the collective bargaining agreement between District Council 33 and the City effective July 1, 2009.

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DEPARTMENT OF...

30.09	<p>RESIDENCY REQUIREMENT FOR UNIFORMED AND INVESTIGATORY EMPLOYEES OF THE POLICE DEPARTMENT AND DISTRICT ATTORNEY'S OFFICE.</p>	<p>Establishment</p>	<p>This item was revised after the initial distribution of the agenda on February 7, 2018.</p> <p>Regulation 30.09 is being established to specify the residency requirement for uniformed and investigatory employees of the Police Department and District Attorney's Office represented by the Fraternal Order of Police and codify the terms of the July 1, 2009 contract. Effective July 1, 2010, uniformed and investigatory employees of the Police Department and District Attorney's Office who are eligible for or currently enrolled in DROP are not required to live in the City.</p> <p>30.09-1 Effective July 1, 2012, uniformed and investigatory employees of the Police Department and District Attorney's Office who have five (5) or more years of service in a class represented by the Fraternal Order of Police are not required to live in the City.</p> <p>All uniformed personnel members are required to live in the Commonwealth of Pennsylvania.</p>
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