

**AMENDMENT TO THE PHILADELPHIA HISTORICAL COMMISSION'S RULES & REGULATIONS
ADDING A REGULATION GOVERNING POSTPONEMENTS OF REVIEWS OF NOMINATIONS
ADOPTED ON 12 MARCH 2021**

5.16 Postponing Reviews of Nominations

5.16.a Requests from Property Owners to Postpone Reviews of Individual Nominations

A property owner or owner's representative who wishes to postpone the review of a nomination proposing individual designation that is pending before the Committee on Historic Designation or the Historical Commission may request a postponement in writing to the Executive Director at least 3 business days in advance of the start of the public meeting at which the nomination will be reviewed. The request shall:

1. indicate that it is made by the property owner or a duly appointed representative of the owner;
2. indicate the length of the proposed postponement;
3. acknowledge that the property remains subject to the Historical Commission's jurisdiction as though it were designated throughout the continuance period; and
4. acknowledge that permit applications submitted for the property during the continuance period are not subject to the 90-day time limit for permit review set forth in Section 14-1000-(6)(f) of the historic preservation ordinance.

The Executive Director may grant one or more such postponement requests totaling not more than 12 months. If the Executive Director declines to grant a postponement or the request does not comply with the requirements stipulated above, the first postponement request shall be presented to the Historical Commission for consideration at its next meeting without review of the request or nomination by the Committee on Historic Designation. Reviews of the nomination by the Committee on Historic Designation shall proceed notwithstanding all subsequent requests for postponements not approved by the staff.

5.16.b Requests from Third Parties to Postpone Reviews of Individual Nominations

All requests for postponements of reviews of individual nominations submitted by anyone other than the property owner or owner's representative shall be presented to the Historical Commission for consideration at its next meeting. Reviews of the nomination by the Committee on Historic Designation shall proceed notwithstanding such requests for postponements.

5.16.c Requests to Postpone the Reviews of Historic District Nominations

All requests for postponements of reviews of historic district nominations shall be presented to the Historical Commission for consideration at its next meeting. Reviews of the nomination by the Committee on Historic Designation shall proceed notwithstanding such requests for postponements.

5.16.d Reporting on Postponements of Reviews of Nominations

The Executive Director shall report in writing all grants of postponements and ongoing postponements of the reviews of nominations to the Committee on Historic Designation and the Historical Commission prior to their public meetings. Such reports shall be made available to the public.

5.16.e Time Limits to Review Building Permit Applications during Postponements

By submitting a request for a postponement of the review of an individual nomination, the property owner agrees to waive the time limit for the review of building permit applications for that property mandated by Section 14-1000-(6)(f) of the historic preservation ordinance.